

171 Grove St.

Clifton, NJ 07013



973 – 869 – 4086

www.citygreenonline.org

Growing Strong Garden Camp Crew Leader Job Description

City Green

City Green, Inc. is a 501(c)3 non-profit organization dedicated to facilitating the establishment of urban farms and gardens in northern New Jersey's cities to create increased access to healthy, local food while cultivating education in food systems, nutrition and the environment.

Garden Camp is a gardening, environmental education, and recreational program provided to summer camp organizations in Paterson. It provides children with the opportunity to participate in gardening experiences; develop a deeper understanding of the natural environment; gain understanding of food systems and the importance of eating healthy foods; and have access to outdoor recreational activities in their own community. Many of the students come from urban at-risk communities with little access to fresh produce or gardening space. Our program makes growing and eating fresh local food fun and accessible.

Growing Strong

The Mission of Growing Strong is to provide paid summer employment to high school students from urban communities in Paterson and Clifton, enhanced by a youth development program that ensures college and career readiness. By working in an urban farming and market enterprise or educational garden camp program, interns positively engage with their community; benefit from purposeful mentorship and peer collaboration; and foster a personal connection to food systems, healthy eating and the environment.

Job Summary:

City Green is seeking a part-time, summer **Garden Camp Crew Leader** to supervise and serve as a mentor to a crew of three to four high school interns to work at City Green's Learning Garden and Satellite Garden sites to implement hands-on educational programming to groups of children PreK-3rd grade. The crew will also be responsible for maintaining the garden spaces via planting, weeding, watering, and harvesting the food produced there. Growing Strong is structured as a youth development program and Crew Leaders will implement activities to all high school interns including: job training, college and career readiness workshops, team building, mentorship, etc.

Garden Camp Crew Leader responsibilities include, but are not limited to:

- Oversee and manage the daily implementation of garden camp to 20+ visiting garden campers, ages PreK – 3rd grade
- Train and supervise a crew of three to four high school Garden Camp Crew Members for their daily job responsibilities
 - Garden Camp: prep and set-up for daily camp program, implementing educational stations at the garden sites, providing behavior management, completing daily attendance and observation logs
 - Gardening: planting, abundant weeding, watering, harvesting, trellising, addressing pest issues, etc.
- Complete daily reports including crew timesheets, progress reports, incident forms, and any

other workplace documentation

- Facilitate Crew Member transportation using City Green vehicles
- Foster the crew's connection to the earth and the source of their food through proactive participation in daily job tasks and educational workshops
- Cultivate relationships between crew members and local community stakeholders
- Engage crew through implementing teambuilding activities, workshops, and games
- Assist and/or lead workshops on youth development, organic gardening, or best teaching practices
- Collaborate with the team of Crew Leaders to ensure all crews are successfully participating in and completing the program throughout the summer
- Act as a mentor and role model for all crew members to be productive and take initiative as an employee, teammate, and community member
- Motivate and inspire the Growing Strong interns to work hard, grow, and succeed in personal and professional goals
- Ensure crews uphold the guiding principles, philosophy and standards of the City Green Growing Strong program

Qualifications:

- Direct experience mentoring and supervising high school-aged youth
- Direct experience educating and supervising elementary-aged youth
- High energy and a consistently positive attitude
- Basic knowledge in agriculture and gardening
- Comfortable with strenuous physical labor, outside, in the summer heat all day
- Ability to motivating a group of young people while fostering their potential
- High energy and a consistently positive attitude is a must
- Ability to drive City Green Vehicles, such as a pickup truck and mini-van.
- Comfortable driving City Green Vehicles (truck and minivan) filled with gear, produce, and distracting teens
- A bachelor's degree (completed or pursuing); in the following preferred areas: education, youth development, environmental science, agriculture, or related
- A valid driver's license and clean driver's history

Commitment

- Training Schedule
 - Monday – Friday; June 18 – June 29
 - Additional training hours may be scheduled in May/June dependent on qualifications and experience
- Work Schedule
 - Monday, Tuesday, Wednesday, and Thursday; July 2 – August 16
 - Hours are typically 8:00am – 3:30pm

To apply, please send a resume and cover letter by March 2nd to:

Director of Youth Programming

Email: opportunities@city-green.org

Mail: City Green, 171 Grove St. Clifton, NJ 07013

Phone: 973-869-4086