



GROWING STRONG HIGH SCHOOL INTERNSHIP PROGRAM

Application Check List

All materials must be submitted to be considered for a position

All applicants must be a 9th-12th grade student

- Completed Application Form (this document) - Answer all questions completely. Please PRINT NEATLY or type and attach your answers.

- Resume - Attach your existing resume or create one (include any work or volunteer history, involvement in school clubs or teams, or any awards and accomplishments).

- Letter of Reference - Give the letter of reference form to an adult who knows you well, but who is not a member of your family, such as a teacher, coach, employer or minister, etc. Ask the writer to fill out the reference and mail, fax or email it to City Green.

How do I hand in my application?

1. Fill out the application, create and attach resume, submit request for a Letter of Reference
2. Bring your completed application and resume to one of the following two locations. **ALL APPLICANTS ARE REQUIRED TO SUBMIT THEIR APPLICATION IN PERSON.**

Tuesday, May 23rd
Come between 4:00pm and
6:00pm
City Green Learning Garden
Eastside Park, Paterson
(Next to the white house)

Thursday, May 25th
Come between 4:00pm and
6:00pm
City Green Farm Eco-Center
171 Grove Street
Clifton, NJ 07013

After reviewing your COMPLETE application, we will contact you to inform you if you have been selected for an interview. Please be aware that this is a competitive process and we will not be able to interview or accept all candidates. Interviews will be held on Thursday, June 1st or Friday, June 3rd.





The Growing Strong program has three different types of “crews” for you to apply for. Each crew has different everyday tasks and responsibilities, but all Growing Strong interns work in some aspect of farming, gardening, and education. Read each crew’s job description and please choose the one you are most interested in.

We will do our best to match applicants with their desired crew!

Farm Crew Members

- Work at the City Green Farms and Markets. Farming activities include: planting, weeding, watering and harvesting. Market activities include: preparing produce for market, setting up and running City Green Farm Stands and Mobile Markets, providing engaging customer service to local residents, and representing City Green's values and mission!

Garden Camp Counselors

- Assist City Green Staff in the implementation of the Garden Education Curriculum, facilitates educational and recreational activities with the campers (ages 6-10) and assist in maintaining the Learning Garden in Paterson and the gardens at our community partners’ sites.

Farm Camp Counselors

- Assist City Green Staff in the implementation of the “Dirt to Table” Curriculum, facilitates educational lessons, recreational activities, and farm chores with the campers (ages 5-8) at the Learning Farm at City Green’s Eco-Center in Clifton.

APPLICANT INFORMATION

Name	
Current Age	
Current Grade	
Street Address City/State/Zip Code	
Home Phone	
Email Address	
Date of Birth	
Social Security Number	

PARENT/GUARDIAN

Name	
Relationship to you	
Home Phone	
Work Phone	
Cell Phone	
Email Address	

SCHOOL INFORMATION

Current School	
School Phone Number	
Name of person writing your reference letter and their relationship to you (teacher, coach, minister, etc.)	
This person is:	
What size t-shirt do you wear (men's)	

Have you ever done physical labor or athletics? Tell us about that experience:

Have you ever taught someone something? Tell us about that experience:

Have you ever set a goal for yourself and reached it successfully? Tell us about that experience:



Describe some of your interests and activities outside of school:

Why do you want to work as a Growing Strong Intern?:

Have you ever gardened or farmed before? If so tell us about your experience. If not, tell us why farming or gardening interests you:

Have you ever worked in a group or team (2 or more people) to accomplish something? Tell us about that experience:

Have you ever had a job before? Tell us about that experience:

What is one thing you could do to help the environment?:



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Availability

You must be available to work the following schedules from
June 26th until August 16th from 8:30am - 3:00pm:

Farm Crew

Monday, Tuesday, Wednesday, Friday

Garden Crew

Monday, Wednesday, Thursday, Friday

Farm Camp Crew

Monday, Wednesday, Friday

Will you be able to work the dates and times for the crew you are applying for?

Yes No

Agreement and Signature

Name (PRINT)	
Signature and Date	
Parent/Guardian Name (PRINT)	
Parent/Guardian Signature and Date	

We will contact you by **Tuesday, May 30th** to let you know if you have been selected for an interview. We do not hire anyone who does not interview with us, we want to get to know you better, and help you understand what City Green is all about!

Interviews are held at the City Green Farm Eco-Center, 171 Grove Street, Clifton NJ 07013. We can provide transportation to and from Paterson if your parent/guardian completes a permission slip.

- I want to interview after school on Thursday, June 1st
- I want to interview after school on Friday, June 2nd





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Letter of Reference Form

Applicant Name: _____

Applicant Instructions:

Give this form to an adult who knows you well, but is not a member of your family, such as a teacher, coach, employer, minister, etc. Explain to that person why you want to work for City Green. Ask that person to fill out the reference and mail, fax, or email it to directly to City Green.

Growing Strong's Mission:

The Mission of Growing Strong is to provide paid summer employment to high school students in Paterson and Clifton, enhanced by a youth development program that ensures college and career readiness. By working in an urban farming and market enterprise or educational garden/farm camp program, interns positively engage with their community; benefit from purposeful mentorship and peer collaboration; and foster a personal connection to food systems, healthy eating and the environment.

Reference Writer Instructions:

Contact Information:

Name: _____ Mail this completed form and your reference letter to:
City Green, Inc.
171 Grove Street
Clifton, NJ 07013

Title: _____

Organization/School: _____

Address: _____ **OR**
Fax the form and reference letter to (973) 998-0682

Phone: _____ **OR**
Scan and email the reference form and letter to
jschrum@city-green.org

Email: _____

**Please answer the following questions as fully as possible,
and attach your letter to this sheet.**

1. How long and in what capacity have you known this person?
2. What do you know about the applicant's work habits, learning style, and role in group dynamics.
3. How do you feel the "Growing Strong Internship" could serve this person?
4. What do you think the person could contribute to our "Growing Strong Internship"?
5. What challenges do you think the applicant would face when working with us (please be honest and candid).
6. What other information do you think we should know when considering this person for a position with City Green?





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Growing Strong Interview Transportation Permission Form

City Green can provide applicants who live in Paterson with transportation to and from the interview at 171 Grove Street, Clifton NJ 07013. Parents/Guardians, please complete this form if your child requires transportation to the interview.

I, _____, recognize that as part of the
Parent/Guardian Name
interview process with City Green when my child, _____,
Child's Name
will be transported by City Green staff members in a City Green Company vehicle. I grant permission for this type of transportation to happen while my child is interviewing for a position in the Growing Strong program.

I agree to hold harmless, City Green, Inc. and its' agents, from any accidents or incidents that may occur during this time.

Child's Name: _____

Parent/Guardian Signature: _____

Date:

**WE CAN ONLY PROVIDE TRANSPORTATION IF YOU
PROVIDE THIS SIGNED FORM**

