



2016 Growing Strong Garden Camp Counselor

Thank you for your interest in City Green and in becoming a Garden Camp Counselor. We are all very excited for the upcoming summer and look forward to receiving your application.

All applications should include the following:

1. Completed Application form. (Note: If you need extra space for your answers, please print neatly or type and attach to the application).
2. Your community service history, work history or resumes, if you have any.
3. Letter of Reference – Give the form to an adult who knows you well, but who is not a member of your family, such as a teacher, coach, employer or minister, etc. Explain to that person why you want to work for City Green. Ask that person to fill out the reference and mail, fax or email it to City Green. **The deadline for the Letter of reference is Tuesday, May 24th.**

To Apply:

1. Fill out application COMPLETELY
2. Request a Letter of Reference
3. Bring completed application to one of the following locations during the specified time. **It is required that you submit application in person:**

Tuesday, May 17 th 4:00pm to 6:00pm	or	Thursday, May 19 th 4:00pm-6:00pm
City Green Learning Garden in Eastside Park, Paterson (located next to the white house)		City Green Farm House 171 Grove St. Clifton, NJ

After reviewing your application, we will contact you to inform you if you have been selected for an interview. Please be aware that this is a competitive process and we will not be able to interview or accept all candidates. Interviews will be held on Thursday, June 2nd or Friday, June 3rd.

Many thanks!

The City Green Team

2016 Growing Strong Garden Camp Counselor Application

APPLICANT INFORMATION

Name	Name you preferred to be called
Street Address City/State/Zip Code	
Home Phone	Cell Phone
E-Mail Address	
Date of Birth	Current Age
Social Security Number	

PARENT / GUARDIAN INFORMATION

Name	
Relationship to you	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

SCHOOL / WORK / REFERENCE INFORMATION

Current School / Work Name	
School / Work Phone #	
Current / Highest Grade Level	__ 9 th __ 10 th __ 11 th __ 12 th __ College __ Grad Other: _
Name of Person Writing Reference	
This person is:	Employer Teacher Coach Other
How did you find out about us?	
What size T Shirt do you wear? (Men's)	



Describe some of your interests and activities outside of school:

Why do you want to become a Garden Camp Counselor?

Have you ever been in charge of children before? If yes, describe the situation and what it was like for you.



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Have you ever taught someone something? If yes, how did you do it?

Have you ever had a job before? Tell us about that experience.

What is one thing you could do to help the environment?

AVAILABILITY

You must be available to work from June 27th until August 19th during the hours of 8:30am-4pm, unless otherwise noted.

City Green will be closed Monday, July 4th.

Will you be able to work the dates and times listed above? Yes No

AGREEMENT AND SIGNATURE

Please consider my application for City Green’s Garden Camp Counselor Position. If I am accepted, I will try not plan any special events or vacations during the summer program.

NAME (PRINTED)		
SIGNATURE		DATE:
PARENT/GUARDIAN NAME (PRINT)		
PARENT/GUARDIAN SIGNATURE		DATE:

- **When Will I Find Out if I am Selected for an Interview?**

We will contact you by Friday, May 27th to let you know if you have been selected for an interview.

- **Why Do I Need to Interview?**

We do not hire anyone who does not interview with us. We want to get to know you better! We want you to understand what City Green is all about! We can only get to know each other if we meet face to face!

- **When and Where Will the Interview Be?**

Interviews will be held on after-school on Thursday, June 2nd or Friday, June 3rd at City Green Farm at 171 Grove St. in Clifton, NJ. We can provide transportation from Paterson, if and only if your parent/guardian completes a permission slip. You can choose your interview date below:

- **I want to interview after school on Thursday, June 2nd _____**
- **I want to interview after school on Friday, June 3rd _____**



2016 Growing Strong Interview Transportation Permission Form

Dear Parent/Guardian,

Please complete this permission slip if your child requires transportation to the interview. City Green cannot provide transportation to any student who does not submit a this permission slip.

I, _____, recognize that as part of the interview
Parent/Guardian Name

process with City Green when my child / foster child,

_____, will be transported by City Green Staff members in a City
Child's Name

Green Company vehicle. I grant permission for this type of transportation to happen while my child/ foster child is at work or participating in other City Green events.

I agree to hold harmless, City Green, Inc. and its' agents, from any accidents or incidents that may occur during this time.

Participant's Name: _____

Parent / Guardian Signature: _____

Date: _____



GROWING STRONG: CAMP COUNSELOR 2016 REFERENCE FORM

APPLICANT NAME: _____

Applicant Instructions:

Give this form to an adult who knows you well, but who is not a member of your family, such as a teacher, coach, employer, minister, etc. Explain to that person why you want to work for City Green. Ask that person to fill out the reference and mail, fax or email it to City Green.

Garden Camp Counselor Job Description:

As a camp counselor, the student will work with campers ages 6-12 in a beautiful outdoor setting, at our Children's Learning Garden in Eastside Park teaching about gardening, the environment and nutrition. Counselors will also work with campers to help maintain the Learning Garden by plating, weeding, watering and harvesting. We are looking for individuals who work well with others, have respect for themselves, their peers and the earth! We want motivated, energetic people who want to make a lasting impact on their communities. Applicants must have a sense of humor, be dependable and want to work with children!

Dear Reference Writer:

Mail this completed form and your reference letter to City Green, Inc. 171 Grove Street, Clifton, NJ 07013. Or, if you prefer, fax the form and reference letter to (973) 998-0682, or scan and email the form and letter to Jenny Schrum at jschrum@city-green.org

We must receive your reference no later than Tuesday, May 24th.

If you have any questions: Please contact Jenny Schrum at: 973 869-4086 or jschrum@city-green.org.

REFERENCE WRITER CONTACT INFORMATION:

Name:

Title: Organization/School:

Address:

Phone: _____ **Email:**

Please answer the following questions as fully as possible. Attach your answers to this sheet.

1. How long and in what capacity have you known this person? What do you know about the applicant's work habits, learning style and role in group dynamics?
2. How do you feel that the "**Growing Strong Internship**" as a Camp Counselor at our "Seedlings Summer Camp" could serve this person?
3. What do you think this person could contribute to our Summer Camp Program and the Growing Strong Internship? What challenges do you think they would face working with us (please be honest and candid)?
4. What other information do you think we should know when considering this person for a position with City Green?